CYART

cyart.io
+91 8460269989
inquiry@cyart.io

22/05/2026

Dear **N S Manish Bhalajy**,

Subject: Internship Employment Offer

We are pleased to offer you the position of **Intern** in **SOC Domain within Cyber Security** at **CyArt Tech.** starting on **25/05/2026**. During the 4 Months of internship, you will have the opportunity to engage with various projects and gain practical experience in the field of Cyber Security, contributing to the team's ongoing initiatives. We are confident that your involvement will be beneficial to both your professional growth and the company's objectives.

Role Overview
In this role, you will be responsible for submitting the given task before the given deadline. Your weekly schedule will consist of **35 hours per week**, with flexible working hours to accommodate your academic commitments.

Leave Policy

The Intern is entitled to **1 casual leave per month** with prior HR approval (minimum **2 days Prior notice**). Sick leave of **2 or more consecutive days** requires a medical certificate within **48 hours of return**, while university/examination leave must be supported by official documentation and requested **at least one week in advance**, wherever feasible.

Performance Standards & Warning System

The Intern is expected to meet all assigned **deadlines**, maintain **originality and professional standards**, and adhere to company conduct guidelines. **Formal warnings** may be issued for late submissions, plagiarism, unapproved absences from meetings, or violations of professional conduct or company policies.

Termination Policy

The Company reserves the right to **terminate the internship with immediate effect** in the event of policy violations after a **second formal warning** or in cases of **unauthorized absence without prior notice**. All such decisions will be communicated in writing.

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Policy Compliance

By accepting this offer, the Intern agrees to **read, understand, and comply with all company policies** and to promptly report any concerns or violations to **HR or Management**.

Please confirm your acceptance of this offer by signing and returning a copy of this letter within **24**. If you have any questions or need further clarification, feel free to contact at **hr-arzoo@cyartcareers.info**

We are excited about the opportunity to work with you and are confident this internship will provide valuable experience. We look forward to welcoming you to **CyArt Tech.**



Best Regards,
Chief Operating Officer (COO)
CyArt Tech